



PHILIP L. BROWNING  
Director

**County of Los Angeles  
DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

425 Shatto Place, Los Angeles, California 90020  
(213) 351-5602

**Board of Supervisors**

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Fifth District

December 11, 2012

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

18 December 11, 2012

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**AUTHORIZATION FOR ACCEPTANCE OF CASEY FAMILY PROGRAMS FUNDS**

**SUBJECT**

Recommendation: Authorize the acceptance and receipt of \$291,534 in Casey Family Programs (CFP) funds used for the oversight of the Title IV-E Child Welfare Capped Allocation Demonstration Project (CADP); these funds are used for three management staff positions at the Probation Department. Approve and execute the attached Child Welfare Initiative Agreement for Services to Children, Youth, Young Adults, and Families with CFP. The Agreement is effective January 1, 2012 through December 31, 2014.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Authorize the acceptance and receipt of Casey Family Programs (CFP) funds totaling \$291,534 for calendar year 2012 to continue to fund three management staff positions in the Probation Department (Probation) to oversee the Title IV-E Child Welfare Waiver Capped Allocation Demonstration Project (CADP) designed to test the flexible funding strategy on Child Welfare Outcomes.
2. Authorize the Chair of the Board to sign the attached three (3) identical signature pages for the Agreement with CFP (Attachment I). The Agreement will have an effective date of January 1, 2012 through December 31, 2014.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended actions is to accept funding from CFP for Probation for project management costs associated with implementation of the Title IV-E Child Welfare Waiver (CADP). By moving forward and participating in the CADP, Los Angeles County has the opportunity to make critical changes in the way child welfare services are provided to children and families in our County. This is an excellent opportunity to test the advantages of a capped allocation strategy with increased flexibility in the use of Title IV-E funds by implementing a redesign of child welfare strategies at the organization, process and service delivery levels.

While CFP funding initially covered the costs of three DCFS Waiver Management Team positions, CFP no longer provides DCFS annual direct funding. CFP pays outside sources to provide DCFS consultation services, to include technical assistance, communication, evaluation, prevention efforts, training and leadership development, and to assist collaboration between DCFS and Probation for crossover youth.

On June 26, 2007, your Board approved the first Agreement with CFP and the acceptance of funds from CFP totaling \$1 million for Calendar Year (CY) 2007 to fund three project management staff positions each in DCFS and Probation to support the CADP.

On December 9, 2008, your Board approved the first Amendment to the Agreement; acceptance of \$873,000 for CY 2008 to fund project management staff and related approved expenses in DCFS and Probation to support the CADP; and delegated authority to the Director of DCFS and Chief Probation Officer or their designees to accept CFP funding for the term of the Child Welfare Initiative Agreement between CFP and the County of Los Angeles through December 31, 2012 and amend the Agreement under specific agreements addressing CY 2009 was approved. On October 28, 2009, the second Amendment to the Agreement was approved. On December 7, 2011, the Third Amendment to the Agreement with CFP addressing CY 2010 was approved. On November 1, 2011, the Fourth Amendment to the Agreement with CFP addressing CY 2011 was approved.

Without approval of the recommended actions, the County will not receive financial support from CFP for Probation project management staff necessary to facilitate operations and track outcomes under the CADP.

This Agreement meets one of the exemption criteria for retroactive contracts, as set forth in Board Order No. 70 of September 19, 2000, because the County is receiving funds.

The Board letter and Agreement was delayed due to ongoing discussions with CFP to finalize the contract.

### **Implementation of Strategic Plan Goals**

The recommended actions are consistent with the Countywide Strategic Plan Goal #5 (Children and Families' Well-Being). The recommended actions will contribute to the success, and achieving the goals, of the Departments. The goals of the CADP include: (1) decreasing the number of children in foster care, (2) decreasing entries into foster care, and (3) Increasing exits to permanency for children in care three years or longer.

### **FISCAL IMPACT/FINANCING**

CFP has committed to funding 100 percent of Probations project management costs during the term of the Waiver. There is no net County cost impact.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

In a motion made on August 8, 2006, your Board instructed DCFS and Probation to work with Casey Family Programs on Capped Allocation Demonstration Project implementation and data collection and analysis. CFP is providing financial resources to the County to fund CADP related Probation's project management positions and associated services and supplies costs.

The essential terms of the CADP provide that for a period of five years, the State and federal share of foster care funds shall be made available to the County to finance structural, process and job improvements, including new programs and services, based on the estimated expenditures negotiated in the Waiver. The County's project plan includes expected outcomes, specific activities, timelines and commits to using Title IV-E funds in a manner that is cost neutral to the State and federal Governments.

Under the CFP Agreement, CFP will provide financial support for Probation project management staff. In addition, CFP will continue to provide consultation services and technical support to DCFS and Probation at no cost, and now, directly fund outside vendors.

The Agreement and subsequent amendments for these services were prepared by CFP in consultation with DCFS and Probation. This is not a County contract for services and so does not include County required provisions for contracts between the County and contractors, including Quality Assurance, the GAIN/GROW program participants or County employee hiring provisions.

Additionally, the Agreement does not contain a governing laws, jurisdiction, and venue provision stating that the Agreement will be interpreted under the laws of the State of California and Los Angeles County shall be the venue of any ensuing litigation related to the Agreement. Because CFP would not agree to the inclusion of this provision, County Counsel did not approve the original Agreement as to form. Counsel has reviewed the subsequent amendments and Chief Executive Office (CEO) Risk Management has reviewed insurance and indemnification provisions.

The CEO concurs with the requested action. The CEO and County Counsel have reviewed and approved this Board Letter for filing.

## **CONTRACTING PROCESS**

Since the attached Agreement with CFP does not involve any costs to the County, normal contracting processes are not required

## **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

There is no negative impact on current services.

## **CONCLUSION**

Upon approval and execution by the Board of Supervisors, it is requested that Executive Officer/Clerk of the Board send the three (3) signed Agreements to the Department of Children and Family Services at the address listed below and an adopted copy of the Board Letter to each of the

The Honorable Board of Supervisors

12/11/2012

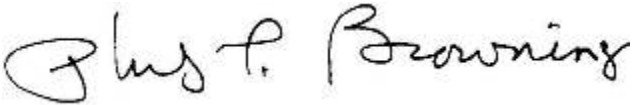
Page 4

following:

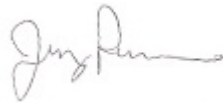
1. Department of Children and Family Services  
Bureau of Strategic Management  
Attn: Rhelda Shabazz, Deputy Director  
425 Shatto Place, Room 602  
Los Angeles, CA 90020  
shabar@dcfs.lacounty.gov

2. Probation Department  
Contracts and Grants Management Division  
Attn: Latasha Howard, Probation Director  
9150 East Imperial Highway  
Downey, CA 90242  
Latasha.Howard@probation.lacounty.gov

Respectfully submitted,



PHILIP L. BROWNING  
Director



JERRY E. POWERS  
Chief Probation Officer

PLP/JEP:AW:aw

Enclosures

c: Chief Executive Officer  
County Counsel



**CASEY FAMILY PROGRAMS  
AND  
COUNTY OF LOS ANGELES**

**CHILD WELFARE INITIATIVE AGREEMENT AND  
AGREEMENT FOR SERVICES TO CHILDREN, YOUTH, YOUNG ADULTS AND FAMILIES**

THIS CHILD WELFARE INITIATIVE AGREEMENT AND AGREEMENT FOR SERVICES TO CHILDREN, YOUTH, YOUNG ADULTS AND FAMILIES (Agreement) is entered into as of January 1, 2012 (Effective Date), by and between the County of Los Angeles, through its Department of Children and Family Services (DCFS) and Department of Probation (Probation) and Casey Family Programs (CFP). CFP, DCFS, and Probation are sometimes referred to individually as a Party and collectively as the Parties. This Agreement replaces any prior Child Welfare Initiative Agreement, or Memorandum of Understanding between the Parties, and any such agreement is hereby canceled or terminated as of the Effective Date.

CFP is a nationally accredited Washington nonprofit corporation, whose mission is to provide, improve, and ultimately to prevent the need for foster care. CFP (1) engages states, counties and tribes in child welfare initiatives to (a) safely reduce the number of youth in foster care in this country by 50%, (b) reinvest savings from reduced foster care populations to strengthen the system and vulnerable families, and (c) improve education, employment and mental health outcomes (collectively, the 2020 Goals). In addition, CFP provides the following services to children, youth, young adults and families in Los Angeles County (Services): (a) Permanency Support Services (CFP adjunct services); (b) Transition Services (CFP case management); (c) Transition Support Services (CFP adjunct services); (d) Family Services (CFP case management); (e) Family Support Services (CFP adjunct services); and (f) Consultation Services.

DCFS is a governmental agency responsible for providing services to children and youth in Los Angeles County who are at risk of or who are the victims of abuse or neglect. To this end, DCFS provides prevention, family maintenance, family reunification and other permanency planning services. Los Angeles County has historically had the largest population nationwide of foster children. Through a number of innovative reforms, DCFS has improved outcome for children and youth in the areas of safety and permanency.

The County of Los Angeles Probation Department (Probation) is a governmental agency responsible for investigating, supervising and providing services to troubled youth on the delinquency side. In particular, foster youth on probation are eligible for independent living services designed to help youth up to age 21 who are in, or have aged out of, probation custody successfully transition to Independent Living.

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The Parties desire to work together under the terms and conditions set forth in this Agreement, in order to advance their mutual goal to improve outcomes for youth and families who experience the foster care system.

CFP shall work with DCFS and Probation on the child welfare initiative agreement, and shall provide services to children, youth, young adult and families, as described in Parts I and II below, respectively. The Agreement is divided into three parts: (a) Part I describes the terms and conditions governing the Child Welfare Initiative and annual Strategies; (b) Part II includes the terms and conditions for the services to children, youth, young adult and families described in the annual Services Plan; and (c) Part III sets forth the terms and conditions for all work, services and activities performed under this Agreement.

NOW, THEREFORE, in consideration of the foregoing, the Parties agree as follows:

## **PART I. CHILD WELFARE INITIATIVE AGREEMENT**

**1. Child Welfare Initiative.** During the Term of this Agreement, the Parties shall work together to identify, implement and assess practices that meet the Parties' mutual goals (Child Welfare Initiative). In furtherance of their Child Welfare Initiative, the Parties shall work together on designated initiative strategies (each, an Initiative Strategy) and corresponding work efforts.

### **2. Initiative Management and Documentation.**

**2.1 Child Welfare Initiative Lead Responsibility.** The Initiative Leads referenced in Sections 3.1 and 4.1 below shall be responsible for coordination of all Child Welfare Initiative work efforts, communications and documentation. The Initiative Leads will meet regularly to provide ongoing planning and management for each Initiative Strategy, with responsibility to: (1) mutually develop Initiative Strategies and detailed work efforts, timelines, deliverables and budgets (Work Efforts); (2) document the Child Welfare Initiative as set forth in Section 2.2 below; (3) oversee implementation of the Initiative Strategies and Work Efforts to ensure they are on target; (4) use data to evaluate progress and effectiveness of the Initiative Strategies; (5) develop effective internal and external communications plans; and (6) agree upon Initiative Strategies and Work Efforts for the next year by no later than November 1 of each year.

**2.2 Documentation.** The Initiative Leads shall document the Child Welfare Initiative as follows:

**2.2.1 Strategy Plan.** Each year, the Parties shall develop an annual plan detailing the Initiative Strategies, corresponding projects, desired outcomes, any CFP Funds, and a payment and reporting schedule (Strategy Plan). Each Strategy Plan shall be documented and shall be, and is hereby incorporated to this Agreement. The 2012 Strategy Plan is attached hereto as Attachment 1. Subsequent Strategy Plans shall be documented as separate amendments signed by the Parties.

**2.2.2 Work Plan.** Throughout the Term of the Agreement, and to facilitate communication, coordination, planning and progress, the Initiative Leads shall document the detailed Work Efforts for the Initiative Strategies (Work Plan). The Work Plan shall be completed in a form provided by CFP and shall be a living document that details the Work Efforts as those particulars are agreed upon and completed by the Parties during the



Term of the Agreement. The Work Plan shall be regularly shared between and reviewed and updated by the Parties.

**2.2.3 Quarterly Progress Reports.** On a quarterly basis, the Parties shall evaluate and document the progress and impact of the Initiative Strategies and Work Efforts, and identify any barriers or recommended changes by jointly completing a form provided by CFP.

**2.2.4 Annual Summary.** At the end of each year, the Parties shall summarize and analyze the Child Welfare Initiative efforts.

**2.3 Other Initiative Strategies.** The Parties may decide to modify a Strategy Plan or develop other Initiative Strategies that advance their mutual objectives and the Child Welfare Initiative. Such amendments to Strategy Plans or additions of other Initiative Strategies will be described and incorporated into this Agreement by an amendment.

### **3. DCFS and Probation Responsibilities.**

**3.1 Staffing.** In addition to ongoing management provided by a leads identified by DCFS (DCFS Initiative Lead) and Probation (Probation Initiative Lead), DCFS and Probation staff shall work with CFP to support, implement and evaluate the Child Welfare Initiative.

**3.2 Resources and Funding.** DCFS and Probation shall contribute resources to support the Initiative Strategies. DCFS and Probation have funds allocated by the legislature for staffing that will support all of the objectives of the Child Welfare Initiative.

**3.3 Data Sharing and Evaluation.** DCFS and Probation will provide CFP with AFCARS and NCANDS data files in the form and according to the schedule such files are submitted to the Administration for Children and Families. AFCARS and NCANDS data shall be submitted to CFP through CFP's secure data portal. Additional data may be required by CFP if additional outcomes are required to track Initiative Strategies or to support additional analyses by CFP in support of the work. Non-public data will be considered confidential and will not be distributed outside of CFP without prior written approval from DCFS and Probation, except as may be required by law.

**3.4 Technical Assistance.** DCFS and Probation shall provide or procure technical assistance to support the Initiative Strategies. If appropriate, DCFS and Probation may provide training and share identified best practices, resource materials and tools with CFP.

**3.5 Shared Learning Opportunities.** As appropriate, DCFS and Probation may invite CFP to participate in joint learning sessions, convening and other meetings held or sponsored by DCFS and Probation to inform strategies in support the Initiative Strategies and other areas of mutual interest.

**3.6 Decision Making Responsibility.** DCFS and Probation acknowledge and affirm that they retain sole control and responsibility for all decisions that are made with respect to any youth who are within its care, custody or control. Through this Child Welfare Initiative, CFP and its contractors make recommendations only and do not promise or guarantee any particular result. Any actions taken by DCFS and/or Probation or results that occur related to recommendations by CFP or its contractors shall be the sole responsibility and acted upon in the sole discretion of DCFS and/or Probation. CFP shall not have any liability, monetary or



otherwise, to DCFS and/or Probation or any other person or entity for any such actions or results.

#### **4. CFP Responsibilities.**

**4.1 Staffing.** In addition to ongoing management provided by a CFP Strategic Consultant (CFP Initiative Lead), CFP staff shall work with DCFS to support, implement and evaluate the Child Welfare Initiative.

**4.2 Funding.** CFP may make payments to DCFS and Probation to defray costs associated with the Child Welfare Initiative (CFP Funds). Payment of CFP Funds shall be made according to the payment schedule detailed in the Strategy Plan, and is conditioned upon CFP's review and approval of quarterly progress reports.

**4.3 Data Sharing and Evaluation.** CFP will continuously evaluate Initiative Strategies and Work Efforts to improve youth and family outcomes in the areas of safety, permanency and well-being, and will share outcome data and collaboratively measure the impact of shared work. CFP will provide a secure data portal through which DCFS and Probation shall submit ACFARS and NCANDS data. CFP will conduct analyses of this data in support of the work. CFP will treat the data as confidential and will not distribute it outside of CFP without prior written approval from DCFS or Probation, except as may be required by law. CFP will cooperate and facilitate access to any non-identifying data that assists DCFS with the evaluation of the Initiative Strategies.

**4.4 Technical Assistance.** CFP shall provide or procure technical assistance to support the Initiative Strategies. CFP may provide training and share identified best practices, resource materials and tools with DCFS, Probation and others in Los Angeles County.

**4.5 Shared Learning Opportunities.** As appropriate, CFP may invite DCFS or Probation to participate in joint learning sessions, convening and other meetings held or sponsored by CFP to inform strategies in support the Initiative Strategies and other areas of mutual interest.

## **PART II. SERVICES PLAN**

**1. SERVICES PLAN.** During the Term of this Agreement, the Parties shall work together to provide the following direct Services in Los Angeles County: a) Permanency Support Services (CFP adjunct services); (b) Transition Services (CFP case management); (c) Transition Support Services (CFP adjunct services); (d) Family Services (CFP case management); (e) Family Support Services (CFP adjunct services); and (f) Consultation Services.

### **2. Management and Documentation**

**2.1** The Senior Director of the LA County Field Office is responsible for the overall administration and operations of the direct services work outlined in this agreement and is the primary contact for DCFS. The Field Office Deputy Director has responsibility to manage all program services including the supervision of two supervisors who are the front-line managers for the services listed in Part II. The Senior Director meets regularly with the DCFS Operations Leadership team, and the Deputy Director meets regularly



with designated DCFS managers regarding the work outlined in this agreement. Both venues assist in keeping the parties apprised of issues and progress pertaining to the direct service work. The DCFS Director has the primary responsibility for insuring that this section of the agreement is implemented as outlined and that aspects of the work are delegated to Deputy Directors and DCFS Program Managers as needed.

**2.2 Documentation.** On a quarterly basis throughout the Term of this Agreement, CFP and DCFS will prepare reports on the status of the Collaboration Projects described in Part II. The reports shall include Project Progress; Activities and Results; General Assessment; Problems/Obstacles; and Planned activities for next reporting period.

**2.3 Additional Services.** The Parties may amend Services Plan to add or modify Services through a written amendment to this Agreement signed by the Parties.

### **PART III. TERMS & CONDITIONS OF THE AGREEMENT**

#### **1. Use of CFP Funds.**

**1.1 Compliance with Agreement.** CFP Funds shall be used solely in accordance with the terms and conditions of, and for the purposes set forth in this Agreement. CFP Funds may not be expended for any other purpose without CFP's prior written approval.

**1.2 Compliance with Law.** CFP Funds shall be used exclusively for such exempt purposes as are described in Section 501(c)(3) of the Internal Revenue Code, and otherwise in compliance with all applicable laws and regulations. Los Angeles County shall not use CFP Funds to engage in any activity in furtherance of any Initiative Strategy or Services that jeopardizes CFP's tax status as a private operating foundation. In particular, no CFP Funds shall be used: to carry on propaganda, to attempt to influence legislation, to participate in any political campaign on behalf of or in opposition of any candidate for public office, to make grants to individuals on a non-objective basis, or for any non-charitable or non-educational purpose.

**1.3 Return of CFP Funds.** At the end of each year of the Term, Los Angeles County shall immediately return to CFP any CFP Funds not expended during the applicable calendar year for the purposes of achieving the Initiative Strategies or Services described in Attachment 1 and 2, and later described through any subsequent amendments to the Agreement.

**1.4 Records, Review and Audit.** Los Angeles County (DCFS and Probation) must identify CFP Funds on its books, for ease of reference and verification. DCFS and Probation shall keep records of all receipts and expenditures arising under this Agreement, as well as copies of reports submitted to CFP, for at least four (4) years following expiration of the Term. Upon written request and reasonable notice by CFP, DCFS and Probation will permit CFP, its agents or representatives, to visit DCFS and Probation's premises, review DCFS and Probation's Initiative Strategies, Services, work efforts, and activities and conduct, at CFP's own expense, an independent financial and/or programmatic evaluation or audit of the expenditures of CFP Funds. This Section shall survive the termination of the Agreement.

**2. Confidential Information.** In connection with the Agreement, the Parties may share proprietary information and/or confidential information or materials regarding children, youth or families relevant to facilitate the Initiative Strategies and Services, including but not limited to names, addresses, physical and mental health data, family history and like information



(collectively, Confidential Information). Each Party warrants and agrees that (a) it will be bound and abide by the confidentiality requirements as provided by applicable statutes, rules and regulations, and (b) prior to sharing such Confidential Information, (i) disclosure of such information is required and/or authorized by law and/or (ii) the Party has obtained the appropriate consent of the adult or minor and/or his/her legal representative to share such Confidential Information.

**3. Personnel.** The Parties acknowledge that access to the Confidential Information of, and interaction with any children, youth or families who participate or are otherwise involved in the Initiative Strategies and Services (Participants) requires discretion and sensitivity. Each Party represents and warrants that its personnel or contractors who have such access or interaction have been screened through appropriate background checks and have no history to suggest that it would be potentially dangerous, harmful or otherwise inappropriate for such personnel to assume the assigned responsibilities.

**4. Nondiscrimination Policy.** No person shall be denied benefits or be discriminated against as a Participant on the grounds of race, color, religion, sex, disability, national origin, citizenship, sexual orientation, marital status, political affiliation or belief. In compliance with the Department of Labor, regulations implementing Section 504 of the Rehabilitation Act of 1973, as amended, no qualified disabled individual shall be discriminated against in the admission or access to, treatment or participation in any Initiative Strategy activity.

**5. Materials.**

**5.1 Previously Created Works.** The Parties acknowledge that to the extent either Party has previously created written or otherwise documented work product prior to this Agreement (Works), or contributes Works for use in the Initiative Strategies and Services that are subject to intellectual property rights, including copyrights, trademarks, and moral rights (IP Rights), that Party shall hold and retain its IP Rights to those Works. Each Party agrees to consider a request from the other Party to grant a license to use those Works solely for non-commercial purposes consistent with and subject to the provisions of this Agreement. Any such grant shall be memorialized in a Schedule to this Agreement or in a separate agreement between the Parties.

**5.2 Materials.** In furtherance of the Child Welfare Initiative and Services, the Parties may produce materials, including but not limited to research instruments, published reports, or papers (Initiative Materials). The Parties shall agree on what Materials are published, and the final format and distribution of the Materials.

**6. Use of CFP Name.**

**6.1 Los Angeles County Materials.** Los Angeles County government agencies shall not include CFP's name in its written materials unless CFP has given its prior written approval, which they shall request in writing.

**6.2 Additional Applications.** Los Angeles County may seek funding for any of the Initiative Strategies or other of its Services through grants by other entities. CFP's name shall not be used in support of any grant proposal or application without CFP's review and written approval prior to its submission.

## **7. Term and Termination.**

**7.1 Term.** This Agreement shall commence upon the Effective Date and shall continue until December 31, 2014 (Term), unless sooner terminated or amended by agreement of the Parties.

**7.2 Termination.** Notwithstanding the Term, any Party may terminate its participation in any single Initiative Strategy, Work Effort, Service or the Agreement in total at any time during the Term by giving thirty (30) days' written notice to the other Party. Upon notice of termination of the Agreement or an Initiative Strategy, Work Effort(s), or Service(s), any obligation of CFP to provide CFP Funds in support of the Agreement or toward the terminated Initiative Strategy, Work Effort(s), or Service(s) shall terminate.

## **8. General Terms.**

**8.1 Indemnification.** CFP shall indemnify, defend and hold harmless the County, its Special Districts, elected and appointed officers, employees, and agents from and against any and all liability, including but not limited to demands, claims, actions, fees, costs, and expenses (including attorney and expert witness fees), arising from or connected with the CFP's acts and/or omissions arising from and/or relating to this Agreement.

County shall indemnify, defend and hold harmless CFP, its directors, officers, employees and agents from and against any and all liability, including but not limited to demands, claims, actions, fees, costs, and expenses (including attorney and expert witness fees), arising from or connected with County's acts and/or omissions arising from and/or relating to this Agreement.

### **8.1.1 General Provisions for All Insurance Coverage**

Without limiting CFP's indemnification of County, and in the performance of this Agreement and until all of its obligations pursuant to this Agreement have been met, CFP shall provide and maintain at its own expense insurance coverage satisfying the requirements specified in Sections 8.1.2 and 8.2 of this Agreement. These minimum insurance coverage terms, types and limits (the "Required Insurance") also are in addition to and separate from any other contractual obligation imposed upon CFP pursuant to this Agreement. The County in no way warrants that the Required Insurance is sufficient to protect the CFP for liabilities which may arise from or relate to this Agreement.

### **8.1.2 Evidence of Coverage and Notice to County**

- Certificate(s) of insurance coverage (Certificate) satisfactory to County, and a copy of an Additional Insured endorsement confirming County and its Agents (defined below) has been given Insured status under the CFP's General Liability policy, shall be delivered to County at the address shown below and provided prior to commencing services under this Agreement.
- At County's written request, CFP shall provide County with copies of Renewal Certificates.



- Certificates shall identify all Required Insurance coverage types and limits specified herein, reference this Agreement by name or number, and be signed by an authorized representative of the insurer(s). The Insured party named on the Certificate shall match the name of CFP as identified in this Agreement. Certificates shall provide the full name of each insurer providing coverage, its NAIC (National Association of Insurance Commissioners) identification number, its financial rating, the amounts of any policy deductibles or self-insured retentions exceeding fifty thousand (\$50,000.00) dollars, and list any County required endorsement forms.
- Neither the County's failure to obtain, nor the County's receipt of, or failure to object to a non-complying insurance certificate or endorsement, or any other insurance documentation or information provided by the CFP, its insurance broker(s) and/or insurer(s), shall be construed as a waiver of any of the Required Insurance provisions.

Certificates and copies of any required endorsements shall be sent to:

County of Los Angeles  
Bureau of Strategic Management  
Attn: Alan Weisbart  
425 Shatto Place, Room 602  
Los Angeles CA 90020

CFP also shall promptly report to County any injury or property damage accident or incident, including any injury to a CFP employee occurring on County property, and any loss, disappearance, destruction, misuse, or theft of County property, monies or securities entrusted to CFP. CFP also shall promptly notify County of any third party claim or suit filed against CFP or any of its Sub-Contractors which arises from or relates to this Agreement, and could result in the filing of a claim or lawsuit against CFP and/or County.

### **8.1.3 Additional Insured Status and Scope of Coverage**

The County of Los Angeles, its Special Districts, Elected Officials, Officers, Agents, Employees and Volunteers (collectively County and its Agents) shall be provided additional insured status under CFP's General Liability policy with respect to liability arising out of CFP's ongoing and completed operations performed on behalf of the County. County and its Agents additional insured status shall apply with respect to liability and defense of suits arising out of the CFP's acts or omissions, whether such liability is attributable to the Agreement or to the County. The full policy limits and scope of protection also shall apply to the County and its Agents as an additional insured, even if they exceed the County's minimum Required Insurance specifications herein. Use of an automatic additional insured endorsement form is acceptable providing it satisfies the Required Insurance provisions herein.

**8.1.4 Cancellation of Insurance**

CFP shall provide County with, or CFP's insurance policies shall contain a provision that County shall receive, written notice of cancellation or any change in Required Insurance, including insurer, limits of coverage, term of coverage or policy period. The written notice shall be provided to County at least ten (10) days in advance of cancellation for non-payment of premium and thirty (30) days in advance for any other cancellation or policy change. Failure to provide written notice of cancellation or any change in Required Insurance may constitute a material breach of the Contract, in the sole discretion of the County, upon which the County may suspend or terminate this Contract.

**8.1.5 Failure to Maintain Insurance**

CFP's failure to maintain or to provide acceptable evidence that it maintains the Required Insurance shall constitute a material breach of the Contract, upon which County immediately may withhold payments due to CFP, and/or suspend or terminate this Contract. County, at its sole discretion, may obtain damages from CFP resulting from said breach. Alternatively, the County may purchase the Required Insurance, and without further notice to CFP, deduct the premium cost from sums due to Contractor or pursue Contractor reimbursement.

**8.1.6 Insurer Financial Ratings**

Coverage shall be placed with insurers acceptable to the County with A.M. Best ratings of not less than A:VII unless otherwise approved by County.

**8.1.7 CFP's Insurance Shall Be Primary**

CFP's insurance policies, with respect to any claims related to this Agreement, shall be primary with respect to all other sources of coverage available to CFP. Any County maintained insurance or self-insurance coverage shall be in excess of and not contribute to any CFP coverage.

**8.1.8 Waivers of Subrogation**

To the fullest extent permitted by law, CFP hereby waives its rights and its insurer(s)' rights of recovery against County under all the Required Insurance for any loss arising from or relating to this Agreement. CFP shall require its insurers to execute any waiver of subrogation endorsements which may be necessary to effect such waiver.

**8.1.9 Service Provider Insurance Coverage Requirements**

CFP shall be responsible for verifying a third party providing services to CFP in support of this Agreement (a) has sufficient insurance coverage or is appropriately self-insured for comprehensive general liability,



professional liability, and property coverage, and (b) will address and respond to any and all claims, costs, attorneys' fees, or other expenses that arise as a result of any acts or omissions by the third party service provider done in furtherance of its agreement with CFP.

#### **8.1.10 Deductibles and Self-Insured Retentions (SIRs)**

CFP's policies shall not obligate the County to pay any portion of any CFP deductible or SIR. The County retains the right to require CFP to reduce or eliminate policy deductibles and SIRs as respects the County.

#### **8.1.11 Claims Made Coverage**

If any part of the Required Insurance is written on a claims made basis, any policy retroactive date shall precede the effective date of this Agreement. CFP understands and agrees it shall maintain such coverage for a period of not less than three (3) years following Agreement expiration, termination or cancellation.

#### **8.1.12 Application of Excess Liability Coverage**

CFPs may use a combination of primary, and excess insurance policies which provide coverage as broad as ("follow form" over) the underlying primary policies, to satisfy the Required Insurance provisions.

#### **8.1.13 Separation of Insureds**

All liability policies shall provide cross-liability coverage as would be afforded by the standard ISO (Insurance Services Office, Inc.) separation of insureds provision with no insured versus insured exclusions or limitations.

#### **8.1.14 Alternative Risk Financing Programs**

The County reserves the right to review, and then approve, CFP use of self-insurance, risk retention groups, risk purchasing groups, pooling arrangements and captive insurance to satisfy the Required Insurance provisions. The County and its Agents shall be designated as an Additional Covered Party under any approved program.

#### **8.1.15 County Review and Approval of Insurance Requirements**

The County reserves the right to review and adjust the Required Insurance provisions, conditioned upon County's determination of changes in risk exposures

**8.2 Insurance Requirements.** Each Party shall carry the following insurance. The County may utilize self-insurance, commercial insurance or any combination thereof, to satisfy these coverage requirements.

##### **8.2.1 Commercial General Liability**



Insurance (providing scope of coverage equivalent to ISO policy form CG 00 01), naming the other Party and its Agents as an additional insured, with limits of not less than:

General Aggregate:	\$2 million
Products/Completed Operations Aggregate:	\$1 million
Personal and Advertising Injury:	\$1 million
Each Occurrence:	\$1 million

#### **8.2.2 Automobile Liability**

Insurance (providing scope of coverage equivalent to ISO policy form CA 00 01) with limits of not less than \$1 million for bodily injury and property damage, in combined or equivalent split limits, for each single accident. Insurance shall cover liability arising out of CFP's use of autos pursuant to this Agreement, including owned, leased, hired, and/or non-owned autos, as each may be applicable.

#### **8.2.3 Workers Compensation and Employers' Liability**

Insurance or qualified self-insurance satisfying statutory requirements, which includes Employers' Liability coverage with limits of not less than \$1 million per accident. If applicable to CFP's operations, coverage also shall be arranged to satisfy the requirements of any federal workers or workmen's compensation law or any federal occupational disease law.

#### **8.2.4 Sexual Misconduct Liability**

Insurance covering actual or alleged claims for sexual misconduct and/or molestation with limits of not less than \$2 million per claim and \$2 million aggregate, and claims for negligent employment, investigation, supervision, training or retention of, or failure to report to proper authorities, a person(s) who committed any act of abuse, molestation, harassment, mistreatment or maltreatment of a sexual nature.

#### **8.2.5 Professional Liability/Errors and Omissions**

Insurance covering CFP's liability arising from or related to this Agreement, with limits of not less than \$1 million per claim and \$2 million aggregate. Further, CFP understands and agrees it shall maintain such coverage for a period of not less than three (3) years following this Agreement's expiration, termination or cancellation.

#### **8.2.6 Property Coverage**

CFPs given exclusive use of County owned or leased property shall carry property coverage at least as broad as that provided by the ISO special causes of loss (ISO policy form CP 10 30) form. The County and its Agents shall be named as an Additional Insured and Loss Payee on CFP's insurance as its interests may appear. Automobiles and mobile equipment shall be insured for their actual cash value. Real property and all other personal property shall be insured for their full replacement value

**8.3 Entire Agreement; Modification.** This document, including all attachments, contains the terms and conditions that govern the subject matter described in this Agreement, and all other promises, representations, understandings, arrangements and prior agreements are merged into and superseded by this Agreement. This terms and conditions of this Agreement may only be modified by a written agreement of the parties signed by an authorized representative of each Party.

**8.4 No Third Party Beneficiaries** Nothing in this Agreement, express or implied, is intended to nor shall be construed to confer upon any person or entity, any remedy or claim under or by reason of this Agreement as third-party beneficiaries or otherwise. The terms and conditions of this Agreement are for the sole and exclusive benefit of the Parties to this Agreement.

**8.5 No Interpretation against Drafter.** The terms and conditions of this Agreement were negotiated by Parties of equal bargaining strength and any rule that ambiguities are to be construed against the drafter shall not apply.

**8.6 Assignment.** Neither Party may assign its rights or obligations hereunder, whether by written agreement, operation of law or in any other manner whatsoever, not expressly assignable under the terms of this Agreement without the other Party's prior written consent, which consent shall not be unreasonably withheld.

**8.7 Counterparts.** For the convenience of the Parties, this Agreement may be executed, delivered and received in counterpart originals, including by means of facsimile or email transmission, and such counterparts, taken together, shall constitute a single instrument.

[Remainder of page intentionally blank]

[Signatures on following page]

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective Date.

# CASEY FAMILY PROGRAMS

# COUNTY OF LOS ANGELES



By: William C. Bell, Ph.D.  
President & CEO



By: Mark Ridley-Thomas  
Chairman, Board of Supervisors

## Notice Address:

Casey Family Programs  
2001 8th Ave., Suite 2700  
Seattle, WA 98121  
Attn: Kathleen Cochran, Project Manager  
Telephone: 206-282-7300 x 13386  
Fax: 877-265-1014  
Email: KCochran@casey.org

## Notice Address:

County of Los Angeles Department of Children  
and Family Services  
425 Shatto Place  
Los Angeles, California 90020  
Attn: Philip Browning  
Telephone: 213-427-6125  
Email: PBrowning@dcfs.lacounty.gov

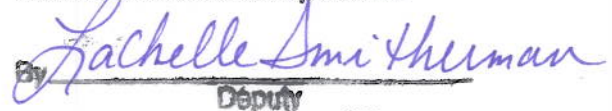


ATTEST: SACHI A. HAMAI  
EXECUTIVE OFFICER  
CLERK OF THE BOARD OF SUPERVISORS

 Deputy  
DEC 11 2012

I hereby certify that pursuant to  
Section 26103 of the Government Code,  
delivery of this document has been made.

SACHI A. HAMAI  
Executive Officer  
Clerk of the Board of Supervisors

 Deputy  
DEC 11 2012

**ADOPTED**  
BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

18 DEC 11 2012

  
SACHI A. HAMAI  
EXECUTIVE OFFICER

77890



**CASEY FAMILY PROGRAMS  
AND  
COUNTY OF LOS ANGELES**

**CHILD WELFARE INITIATIVE AGREEMENT  
AND  
AGREEMENT FOR SERVICES TO CHILDREN, YOUTH, YOUNG ADULTS AND FAMILIES  
ATTACHMENT 1 - 2012 STRATEGY PLAN**

Pursuant to Parts 1 and 3 of this Agreement, (Child Welfare Initiative Agreement), the Parties will undertake the following projects in 2012:

Strategy	Strategy Description	Strategy Budget	Project	Description
Finance Reform and Reinvestment  <b>Outcome Decreased entries</b>	Educate legislators and policy makers regarding successful programs and outcomes achieved through flexible funding that supports unique prevention needs of the community.	<b>\$291,534</b>	Reinvestment  <b>Detail</b> Title IV-E Waiver Reform Project - LA County Child Welfare & Juvenile Justice  LA County Probation: Implementation of FFT and FFP through Flexible Funding of Title IV-E Waiver	Reinvest savings achieved from finance reform and successful reduction strategies into front-end, prevention, and/or family support services.

Strategy	Strategy Description	Strategy Budget	Project	Description
Policy reform and will-building  <u>Outcome</u> <b>Decrease number of children in foster care</b>	Inform, educate and engage state legislators, child welfare system leadership and community leadership about laws and practices that influence federal policies including funding reform.	<b>\$0.00</b>	Educate policymakers regarding reduction/reinvestment  <u>Detail</u> Support Finance Reform Efforts through Collaborative Outreach  Publish Chronicles of the Stories of Practice Change	Educate and inform policy makers on reduction and reinvestment methodologies and return on investment. Support recommendations for comprehensive, flexible federal child welfare review process that meets legislative mandates and provides the information needed to improve child welfare systems and programs. Provide technical assistance and support to state systems and policymakers around best practices to achieve safe reduction, sustainability of these efforts, and ways to further assist decision-makers (child welfare leaders, legislators, executive staff) in this agenda.
Prevention and Child Protective Services response systems improvements  <u>Outcome</u> <b>Decreased entries</b>	Reduce neglect cases through practices and policies that prevent or divert most at-risk families and children by educating and targeting scarce resources, including community, mental health and domestic violence, alternative response and mandated reporters.	<b>\$0.00</b>	Community-based, family-centered prevention  <u>Detail</u> LA County Prevention Strategies: Strengthening Families Protective Factors Framework	Promote, research, and support school- and community-based family-centered prevention programs for families to receive the services they need to raise their children safely and successfully. This may include family / neighborhood resource centers where staff guide families through the array of social services to make sure they get the support they need. The centers and prevention programs should be well embedded within the community, inside community centers, schools, or local churches, to provide families a non-threatening environment in to seek help. Promote family self-referrals to community-based services. Ensure family and community engagement in removal decisions.



Strategy	Strategy Description	Strategy Budget	Project	Description
Promote permanency for older youth and long-staying children	Provide resources, training and implementation practices including case reviews to directly promote permanency options for long staying youth.	<b>\$0.00</b>	Permanency Round Tables and case reviews  <u><b>Detail</b></u> LA County Permanency Supports	Conduct Permanency Round Table (PRT) case reviews and/or coordinate and engage in Peer technical assistance with jurisdictions that have successfully addressed the issue of moving youth in long-term foster care to permanency through case reviews. Utilize Case Mining, Cold Case Reviews, as well as other best practices in reviewing cases to move youth in care to permanency more quickly.
<u><b>Outcome</b></u> <b>Increase exits to permanency for children in care 3 years or longer (CFSR measures)</b>			Permanency planning for long-staying youth  <u><b>Detail</b></u> CAPP LOS Support/ Implementation	Invest resources, including staff, to address permanency planning for long-staying youth (in care longer than 12 months). Engage in ongoing supervision and monitoring of permanency planning efforts.
Strengthen system capacity to address full spectrum of system of care	Support long term systemic goals that enable child serving systems to interconnect, be data informed, hiring, retaining and training a competent work force.	<b>\$0.00</b>	Child welfare / juvenile justice cross-over youth reforms  <u><b>Detail</b></u> LA County: CW/JJ Work	Engage and facilitate partnerships and collaborative work efforts between child welfare and Juvenile Justice to reduce cross-over youth in either / both systems. Increase cross-systems collaboration in case assessment, planning and management. Implement the Cross-Over Youth Practice Model.



Strategy	Strategy Description	Strategy Budget	Project	Description
<b>Outcome</b> Decrease number of children in foster care			Data to promote practice reforms  <b>Detail</b> LA County: Data to Inform Practice	Support data capacity-building and data analysis best practices, focusing on accountability and data-driven outcomes-focused approaches. Promote and support an evidence-based and outcomes-focused approach to child welfare system development and organizational improvement in order to build consensus on appropriate models of reform, the respective roles and responsibilities of public and private agencies, and to provide input on areas on which the child welfare policy and evaluation fields should focus.
			Practice model reform - end-to-end  <b>Detail</b> LA County: Practice Model  LA County: Policy Manual Revise/Rewrite	Support broad, end-to-end practice model reform efforts and promote national standards for child welfare practices. Implement a practice model that provides consistency in practice; clarifies employee roles and expectations, informs training, policy, and quality assurance, and shapes organizational design.
<b>TOTAL</b>				<b>\$291,534.00</b>

**Quarterly Reports and CFP Funds.**

As specified in Section 4.2, Payment of CFP Funds is conditioned upon CFP's receipt of quarterly progress reports. Quarterly reports shall be submitted and CFP Funds payments shall be made according to the following schedule:

Payment Date	Amount	Report Due	Reporting Period
Upon execution of this Amendment	\$72,883.50	-----	-----
April 30, 2012	\$72,883.50	April 15, 2012	January 1 – March 31, 2012
July 31, 2012	\$72,883.50	July 15, 2012	April 1 – June 30, 2012
October 31, 2012	\$72,883.50	October 15, 2012	July 1 – September 30, 2012
-----	-----	January 15, 2013	October 1 – December 31, 2012



**CASEY FAMILY PROGRAMS  
AND  
COUNTY OF LOS ANGELES**

**CHILD WELFARE INITIATIVE AGREEMENT  
AND  
SERVICES PLAN**

**ATTACHMENT 2 – SERVICES PLAN**

**SERVICE PLAN.** The Parties will undertake the following direct services in 2012: (a) Permanency Support Services (CFP adjunct services); (b) Transition Services (CFP case management); (c) Transition Support Services (CFP adjunct services); (d) Family Services (CFP case management); (e) Family Support Services (CFP adjunct services); and (f) Consultation Services.

**A. PERMANENCY SUPPORT SERVICES (Adjunct Services).** (DCFS) Field Office maintains a discrete number of cases, providing intensive, supplemental services to support the case planning of the public agency case manager in an effort to expedite permanency for youth ages 11 to 18 (and siblings) under the custody of the public child welfare system (Permanency Support Services).

**1. Decision Making Responsibility.**

**1.1 CFP Responsibilities.** CFP will engage with DCFS to provide Permanency Support Services.

**1.2 DCFS Responsibilities.** Placement, placement supervision and monitoring of the overall case plan is the responsibility of the DCFS child welfare worker. DCFS will maintain lead case management responsibility for youth and families served by the Agreement.

**2. Eligibility:** Youth must be 11 to 18 years old, adjudicated as a dependent child by the Courts, and placed in the custody of the local DCFS child welfare agency in order to receive services. Youth must have a permanency goal of reunification, adoption or guardianship in order to receive services. If the state/county goal is APPLA or LTFC, permanency support services shall include efforts to change the court order to adoption, guardianship or reunification.

**3. Referral.** DCFS will refer youth/families for CFP Permanency Support Services after determining the need for adjunct services to advance legal permanence. DCFS assigned managers or their designees will make the referral by contacting CFP's Deputy Director or Supervisor of Child Welfare Services.

**4. Description of Permanency Support Services:**

Intensive services are defined by the following characteristics:

- Casey staff are directly engaged with youth and families, in partnership with the DCFS worker.
- Casey staff utilize their skills in relationship building and clinical practice to benefit the youth and family.
- Casey staff may draw upon any services in the Casey Support Services Array (see below) in the delivery of permanency support services to contribute to successful attainment of permanency for the dependent youth and their family, per the DCFS workers' case plan.

In Permanency Support Services, intensive adjunct services (the Casey Support Services Array) are designed to support Permanency planning and include some combination of:

- Family Finding (including, but not limited to: case mining, internet searches and tools, genograms, Mobility Mapping, Eco-Mapping, and contacting identified family members)
- Family Group Conferencing
- Permanency Roundtables, including shared responsibility for Permanency Action Plan implementation and follow-up
- Family connection and engagement including, but not limited to: birth family work, sibling visitation, and preparation of family to meet the needs of youth
- Team Decision Making participation and follow-up, only when initiated by local jurisdiction or service provider
- Planning for lifelong connections
- Emotional/mental health supports
- Life skills development
- Connecting youth and family to community supports and resources
- Flexible funding, short term financial assistance
- Educational supports/educational advocacy
- Employment supports
- Housing referrals and supports

**5. Case Closure:** Once the youth moves to legal permanence, their Permanency Support Services case will be closed. The youth and the referring DCFS Children's Social Worker will receive written notification that CFP is closing the case. If the family needs post-permanency support, the family may be served in Family Case Management.

**B. TRANSITION SERVICES (Case Management).** The LA County Field Office maintains a discrete number of cases, providing case management services for voluntary 18- to 25-year-old young adults who have aged out of foster care, ensuring birth family and lifelong connections as well as strengthening life skill development, safety, well-being and productivity as young adults (Transition Services). The purpose of these Transition Services is to promote successful entry into adulthood. Transition services may include, but are not limited to employment supports, permanency services, and education supports,

# **1. Case Management & Decision Making Authority.**

**1.1 CFP Case Management Responsibilities.** CFP will assume lead case management responsibility for young adults referred by DCFS and accepted by CFP for Transition Services. Young adults will receive services under a signed Voluntary Services Agreement.



**1.2 DCFS Responsibilities.** DCFS shall assist CFP in the provision of Transition Services as follows: (a) dedicating Transition staff to serve as a Transition liaison; (b) referring all eligible young adults to Transition Services at age 17.5, or within 6 months of their dependency being dismissed; (c) expeditiously advising CFP of eligibility of all Transition third party and self-referrals; (d) expeditiously processing youth payment requests for Transition services upon submission by CFP; and (e) actively working with CFP to cultivate interest and involvement of foster care alumni in Transition/ services.

**2. Eligibility.** Young adults who meet the following criteria are eligible to receive CFP's Transition/IL services: (a) over age 18 who are alumni of care; (b) who CFP believes will benefit from independent living and case management services. Pregnant and parenting young adults are a priority population for CFP Transition services.

**3. Referrals.** Transition Services are voluntary and include case management and IL service planning for young adults residing in LA County. Young adults may self-refer to receive Transition Services, may be referred by third parties, by Probation, or by DCFS. DCFS shall only refer IL eligible young adults to receive Transition services.

**4. Intake.** CFP shall decide in its sole discretion whether or not to provide Transition services to any young adult, waive CFP Transition eligibility requirements and/or the nature and terms under which to provide services. To facilitate its decision, for young adults referred by DCFS, DCFS shall: (a) provide CFP with access to all files and other information in its possession regarding such referral, including but not limited to medical information; (and b) use its best efforts to secure legal consents as necessary. CFP will not accept referrals of any young adult for whom DCFS has not provided necessary referral information.

**5. Payment & Costs.** Service delivery costs for qualified services will be paid for by accessing Chafee IL funds or Education and Training Vouchers (ETV's) through the DCFS ILP. which will insure that the vendors are paid. CFP, in its sole discretion, may pay for services that are not qualified Chafee or ETV services for these young adults.

**6. Case Closure.** Services are reviewed every 6 months and may be extended for another 6 months with the approval of the CFP Deputy Director. In its sole discretion, CFP may terminate its assistance to the young adult at any time following a review by the Supervisor and/or Deputy Director. The young adult will receive written notification that CFP is closing the case.

**C. TRANSITION SUPPORT SERVICES (Adjunct Services).** The LA County Field Office maintains a discrete number of cases, providing intensive, supplemental services to support the case planning of the public agency Independent Living provider, ensuring birth family and lifelong connections as well as strengthening their safety, well-being and productivity as young adults (Transition Support Services). The purpose of these Transition Support Services is to ensure successful entry into adulthood for young adults enrolled in these Services.

# **1. Decision Making Responsibility.**

**1.1 CFP Responsibilities.** CFP will engage with DCFS to provide Transition Support Services.

**1.2 DCFS Responsibilities.** Monitoring of the overall case plan is the responsibility of the DCFS worker. DCFS will maintain lead case management responsibility for young adults served by the Agreement.

**2. Eligibility:** Young adults must be Chafee eligible and 18 to 21 years of age. (Note: Young adults 21 to 25 may be served in Transition Case Management per applicable practice standards).

**3. Referral:** Young adults must be referred from DCFS and/or Probation in order to receive services.

**4. Description of Transition Support Services.** Assigned staff will coordinate with the ILP worker to determine which intensive support services Casey will provide and document these services on both the Casey Support Referral form and, once the young adult is accepted and enrolled, the Casey Support Plan.

Assigned staff notify the referrer of CFP's decision whether the referral is accepted, wait listed or denied within 10 business days of the request.

Assigned staff will meet with the young adult within 30 days after the referral is accepted and required information has been provided.

Intensive services are defined by the following characteristics:

- Casey staff are engaged directly with the young adult, in partnership with the ILP.
- Casey staff utilize their skills in relationship building and clinical practice to benefit the young adult.
- Casey staff may draw upon any services in the Casey Support Services Array (listed below) in the delivery of Transition Support Services. These services are designed to promote well-being and permanent connections for young adults.

In Transition Support Services, intensive adjunct services (the Casey Support Services Array) are designed to support Permanency planning and include some combination of:

- Family Finding (including, but not limited to: case mining, internet searches and tools, genograms, Mobility Mapping, Eco-Mapping, and contacting identified family members)
- Family Group Conferencing
- Permanency Roundtables, including shared responsibility for Permanency Action Plan implementation and follow-up
- Family connection and engagement including, but not limited to: birth family work, sibling visitation, and preparation of family to meet the needs of youth
- Team Decision Making participation and follow-up, only when initiated by local jurisdiction or service provider
- Planning for lifelong connections
- Emotional/mental health supports
- Life skills development
- Connecting youth and family to community supports and resources
- Flexible funding, short term financial assistance
- Educational supports/educational advocacy
- Employment supports
- Housing referrals and supports



**5. Case Closure:** Once the young adult, ILP and Casey agree that services are completed and/or are no longer needed, and/or the young adult attains the age limit for services, the young adult's Transition Support Services case will be closed. The young adult and the referring ILP will receive written notification that CFP is closing the case.

**D. FAMILY SERVICES (Case Management).** The CFP - LA County Field Office maintains a discrete number of cases, providing case management for families both referred by the public system or other agency with sanction of the public system for voluntary families with youth ages 0 – 18 (Prevention Services). The focus of these Family Services is: 1) to prevent entry into foster care; or 2) to ensure stability and prevent re-entry into foster care for reunified, adoptive, guardian and relative families post-permanency. In addition, pregnant and parenting young adult alumni of care with no current DCFS involvement may be served in order to help maintain family stability. Case management services include but are not limited to some combination of: case mining, family finding, family engagement, mentoring, case consultation, and provision of adolescent and young adult permanency and life skills groups.

**1. Case Management & Decision Making Authority.**

**1.1 CFP Case Management Responsibilities.** CFP will assume lead case management responsibility for families referred by DCFS and accepted by CFP for services; families will receive services in this program area under a signed Voluntary Services Agreement. CFP shall decide in its sole discretion whether or not to provide Family Services to any family, waive CFP Family Services eligibility requirements and/or the nature and terms under which to provide services.

**1.2 DCFS Responsibilities.** For Prevention Services cases referred by DCFS, the Adoptions Division of DCFS and the DCFS Court CSW will make initial referrals to CFP.

**2. Eligibility.** Families who meet the following criteria are eligible for CFP's Services: Birth parents, kinship families, and pregnant or parenting young adult alumni of care without open dependency cases will be served. Initial referrals to CFP will come from (a) the Adoptions Division of DCFS and the DCFS Children's Social Worker (CSW) (Prevention Services); (b) from County-sanctioned IL providers (pregnant and parenting young adult alumni of care), and (c) CFP transition services (pregnant and parenting young adult alumni of care).

**3. Referrals.** Family Services are voluntary and include case management for families living primarily within LA County. CFP and DCFS will work together to determine which DCFS offices will refer families for family case management. The CFP Supervisor of Prevention Services will provide DCFS a referral form to document referrals of eligible families to CFP for Prevention Services. CFP will assume case management responsibility for families referred by DCFS and accepted by CFP for Prevention Services under a Voluntary Services Agreement.

DCFS shall: (a) provide CFP with access to all files and other information in its possession regarding such referral, including but not limited to medical information; (b) use its best efforts to secure legal consents as necessary; and (c) inform CFP of all developments concerning the family. CFP will not accept any referrals for whom DCFS has not provided necessary referral information. Both parties understand that once a referral is made to CFP, accepted by CFP, and once CFP service provision begins, DCFS will close the case for services since DCFS has determined that there are no safety or risk issues that warrant their further involvement.



**4. Case Closure.** Families are served for six month periods of time. Services may be extended for another six months with the approval of the CFP Deputy Director and/or Supervisor. In its sole discretion, CFP may terminate its assistance to the family at any time following a review by the Supervisor and/or Deputy Director. The Family will receive written notification that CFP is closing the case.

**E. FAMILY SUPPORT SERVICES (Adjunct Services).** CFP – Los Angeles Field Office maintains a discrete number of cases, providing intensive, supplemental services to families with youth age 0 – 18 to expedite or maintain a public child welfare case plan for legal permanency or a CPS diversion plan (Family Support Services).

**1. Decision Making Responsibility.**

**1.1 CFP Responsibilities.** CFP will engage with DCFS to provide intensive, supplemental family services which augment the county case plan.

**1.2 DCFS Responsibilities.** DCFS will maintain lead case management responsibility for youth and families served in Family Support Services.

**2. Referral:** Families must be referred from the local DCFS child welfare agency in order to receive services. DCFS will only refer eligible families to CFP under a Voluntary Services Agreement.

**3. Eligibility:** Youth (ages 0 to 18) must be at risk of entering or re-entering the foster care system; i.e., the DCFS has opened a case but has not taken custody. In addition parenting young adult alumni of care with open DCFS cases may be served in order to help maintain family stability.

**4. Description of Family Support Services:** Assigned staff will coordinate with the DCFS worker to determine which support services Casey will provide and document these services on both the Casey Support Referral form and, once the family is accepted and enrolled, the Casey Support Plan.

Assigned staff notify the referrer of CFP's decision whether the referral is accepted, wait listed or denied within 10 business days of the request.

Assigned staff will meet with the head of household (HOH) within 30 days after the referral is accepted and required information has been provided

In Family Support Services, intensive adjunct services (the Casey Support Services Array) are designed to support the family unit and include some combination of:

- Family Finding (including, but not limited to: case mining, internet searches and tools, genograms, Mobility Mapping, Eco-Mapping, and contacting identified family members)
- Family Group Conferencing
- Permanency Roundtables, including shared responsibility for Permanency Action Plan implementation and follow-up
- Family connection and engagement including, but not limited to: birth family work, sibling visitation, and preparation of family to meet the needs of youth



- Team Decision Making participation and follow-up, only when initiated by local jurisdiction or service provider
- Planning for lifelong connections
- Emotional/mental health supports
- Life skills development
- Connecting youth and family to community supports and resources
- Flexible funding, short term financial assistance
- Educational supports/educational advocacy
- Employment supports
- Housing referrals and supports

**5. Case Closure.** Services are reviewed every 6 months and may be extended for another 6 months with the approval of the CFP Deputy Director. In its sole discretion, CFP may terminate its assistance to the family at any time following a review by the Supervisor and/or Deputy Director. The Family and the referring DCFS social worker will receive written notification that CFP is closing the case.

**F. Consultation Services.** The CFP Los Angeles Field Office may engage in consultation services for the local public child welfare system and community partners that impact the three areas of safe reduction. This may include participation/coordination of Permanency Roundtables, support through Supplemental Resources (flexible funding), or other supports that contribute to safe reduction (Supplemental Resources).

**1. Eligibility and Funding.** Supplemental Resources funding may only be used when use of the funds removes the final barrier to permanency. All efforts must be supported by this agreement.

**2. Referral.** Families must be referred from DCFS in order to receive Supplemental Resources. CFP shall decide in its sole discretion whether or not to provide Supplemental Resources.

- Team Decision Making participation and follow-up, only when initiated by local jurisdiction or service provider
- Planning for lifelong connections
- Emotional/mental health supports
- Life skills development
- Connecting youth and family to community supports and resources
- Flexible funding, short term financial assistance
- Educational supports/educational advocacy
- Employment supports
- Housing referrals and supports

**5. Case Closure.** Services are reviewed every 6 months and may be extended for another 6 months with the approval of the CFP Deputy Director. In its sole discretion, CFP may terminate its assistance to the family at any time following a review by the Supervisor and/or Deputy Director. The Family and the referring DCFS social worker will receive written notification that CFP is closing the case.

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**1. Eligibility and Funding.** Supplemental Resources funding may only be used when use of the funds removes the final barrier to permanency. All efforts must be supported by this agreement.

**2. Referral.** Families must be referred from DCFS in order to receive Supplemental Resources. CFP shall decide in its sole discretion whether or not to provide Supplemental Resources.